



Ref: MLA/JWA – APC1125.PC

05 December 2025

Dear Parents, Carers and members of the community,

### **Re: Formal Consultation on Admission Arrangements for September 2027**

In accordance with the requirements of the current legislation, and on behalf of the Creative Education Trust Academy Council, I write to provide you with the details of the plan to change the admissions oversubscription criteria which Thistley Hough Academy will apply to applications for admission to September 2027 and for the academic year 2027 to 2028. We are not proposing to change any other aspects of the admissions arrangements as detailed on our website for 2026/27.

Thistley Hough Academy is proposing to add Harpfield Primary Academy as a linked primary school to the oversubscription criteria. The reason for this proposal is due to demand for school places across the area. It will help parents in making an informed decision over primary and secondary education for their children and will assist with the long-term planning of the school; it will also support the Local Authority and other local schools to be better placed to deal with the demand for school places.

As set out in the consultation document in Appendix 1 we are not proposing to make any other changes to the admissions arrangements. I invite you and the wider community to make any comments or observations, by Sunday 18<sup>th</sup> January 2026 through the online survey available via the link or QR code included below.

This constitutes the consultation under the requirements of the legislation. Applications for admission to the school must be made in accordance with the co-ordinated admission scheme operated by the child's home Local Authority.

Yours sincerely

Michelle Lawrence  
Principal

<https://forms.office.com/e/S4egKitMJ6>





## Appendix 1

The Published Admission Number (PAN) for 2027/2028 will remain the same at 210 places. The only change to our admission arrangements is the addition of Harpfield Primary Academy as a linked feeder school.

Thistley Hough Academy welcomes all applications. We have one main intake in September, and we try to encourage entry at this time in order to support the child's academic progression without interruption, however, parents can apply at any time and are encouraged to visit the school.

### **Oversubscription Criteria- proposed change**

If at the closing date for applications, there are not enough places for all those who have expressed a wish to have their child admitted to the school, places will be allocated using the admission /oversubscription criteria as below. This will not apply to children with a statement of special educational needs (SEN) or Education, Health and Care (EHC) plans as the plan/statement names the school and therefore the child must be admitted to the named school.

1. Looked after children or children who were previously looked after including children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. Previously looked after children are children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
2. Children of staff employed at the school
  - a. where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
  - b. the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
3. Children who have an elder brother or sister at the school at the time of application and who will still be attending at the time of admission.
4. Children who are on roll at Harpfield Primary school at the time of application.
5. Children who live nearest to the Academy measured by "as the crow flies" from their normal family home to main entrance of the Academy. When dealing with multiple applications from a block of flats to the Academy, a random allocation will be applied. Where a child spends time with both



parents/carers in separate homes and both have parental responsibility, 'their normal family home' is where the majority of school nights (Sunday to Thursday) are spent.

This consultation is only proposing to change the oversubscription criteria. We welcome your feedback and contribution on this proposal and on any other aspects of the admission arrangements that we are proposing to use from September 2027. Please visit <https://forms.office.com/e/S4egKitMJ6> to access the consultation survey.

The consultation is open between Monday 8<sup>th</sup> December 2025 – Sunday 18<sup>th</sup> January 2026.