



*Creative
Education
Trust*

Careers Programme Information

Whether going on to a great university, securing an apprenticeship, or entering the workplace, we want every young person who leaves a Creative Education Trust school to have real choices in life. That is why, as well as academic excellence, we seek to ensure that we provide the best possible careers education support and guidance and unique extra-curricular opportunities for every pupil to discover what else they're good at.

Careers at Thistley Hough Academy is led by: Julia Rogers
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In line with the requirements and expectations as laid out by the Department for Education for Careers Education, Information, Advice and Guidance (2018 Thistley Hough Academy provides the following programme of careers, employability and enterprise education from Year 7 to 11

Year	Theme
7	<p>Moving on, transition from primary to secondary, Interpersonal and study skills, self-organisation, looking at personal qualities, skills and interests:</p> <ul style="list-style-type: none"> • Introduction to Careers Library and web/IT Resources. • Building aspirations and raising awareness of potential future employment options. • Careers and action-planning activities in Tutor time/Introduction of Career Journal with Stoke-on-Trent College • Awareness raising amongst learners of CEIAG Statement of Entitlement • Relevant information about raising aspirations and achievement, planning for the future and changes in College entry grades and University finance sent to pupils and parents
8	<p>Setting targets, work categories, citizenship, enterprise:</p> <ul style="list-style-type: none"> • Using the internet and other career resources to begin planning for Year 9 Options • Careers and action-planning activities in Tutor time • Relevant information sent to parents electronically and via letter/web • Opportunities sourced for learners with a range of special needs • Inspiring Speakers • University Summer Schools and visits for targeted students (NCOP) (targeted groups of students participate in Oxford/Cambridge University visits)



9	<p>Decision making, career exploration, the world of work, employability skills, personal interests and options guidance for GCSE, FE and Higher Education:</p> <ul style="list-style-type: none"> • Exploration of Career resources, to begin planning for College/University courses and GCSE Options • Individual Careers interviews pre-Options • Career exploration • Vocational Options and Apprenticeships • Human-utopia Programme via Higher Horizons+/BITC • Inspiring Speakers • University summer schools and visits • Careers Fairs • Alumni Speakers
10	<p>Self-assessment and organisation, preparation and review of Work Experience:</p> <ul style="list-style-type: none"> • Careers Interviews, Introduction to College, Employability skills, CVs, Post 16 Fairs, University visits • Use of Career resources to continue action-planning • Careers activities in Tutor time • Work Experience Programme • Begin preparing Personal Statements for interviews • STEP Employability Programme and Apprenticeships awareness • University summer schools and visits (targeted groups of students participate in Oxford/Cambridge University visits) • School Careers Fair • College Research /Secondary College • Human-utopia Programme via Higher Horizons+/BITC • Alumni Speakers (under development- Bamber Scholars)
11	<p>Post 16 options, Further Education, Careers interviews, Higher Education, applications, study skills, action planning, personal statements, and life after education:</p> <ul style="list-style-type: none"> • Individual progress interviews following year 10 mock exams to review Year 10 report and options • Careers / Moving On in Tutor time • CVs updated completed in readiness for college/apprenticeship interview • Interview skills preparation • School Careers Fair • Apprenticeship Speakers and Apprenticeships Fair • Students carry out Taster College and University visits / Summer Schools • Applications support



	<ul style="list-style-type: none">• School references prepared and sent with early applications to ensure success• Alumni Speakers• University summer schools• 'After-care' offered on Results day• All destinations tracked and checked• HE/18+ destinations tracked, and continuing support offered where appropriate
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Further information about the school's programme is available from the Careers Leader. The information is reviewed at the end of each academic year. The impact of the programme is measured by the Trust in terms of pupils' destinations. The school monitors its provision through analysis of pupils' responses and satisfaction.

At Thistley Hough Academy the following parent and student entitlement lays out our commitment to providing a high quality careers, employability and enterprise programme with support from key professionals including; careers advisers and widening participation staff.

Pupil, parent and carer entitlement statement for Careers Education, Information, Advice and Guidance.

Pupils are entitled to careers education, information, advice and guidance that is impartial and confidential. It will be integrated into your experience of the whole curriculum, based on a partnership with you and your parents or carers. The programme will promote equality of opportunity, diversity and inclusion.

All pupils in the school will:

Take part in a careers programme in years 7 to 13 that helps them to:

- understand their education, training, employment and other progression opportunities
- develop the skills they need to plan and manage their own personal development and career progression
- access relevant information and learning from taster activities and experience of work
- make and maintain individual progression plans to help them improve their prospects of success
- offer feedback and ideas on how to improve the careers programme

Have access to, and support with using careers information that is:

- easy to find and available at convenient times and in convenient locations, including on the Academy's website



- clearly labelled and referenced
- comprehensive, giving details of all progression opportunities and associated support arrangements such as financial help
- un-biased and up-to-date.

Obtain careers guidance that is:

- impartial
- confidential
- focused on individual needs and fit for purpose
- supportive of equal opportunities
- provided by people with relevant training and expertise.

Pupils are encouraged to review their entitlement regularly within tutorial settings and designated CEIAG lessons.

All parents and carers can expect to:

- be able to make an appointment with a member of staff or specialist careers adviser to discuss their children's progress and future prospects on Options at ages 13 and 16.
- be invited to look at schemes of work, and careers activities, information and resources, and to use and contribute to them if they wish
- receive invitations to take part in careers and information events such as mock interviews or career fairs
- have the opportunity to comment on the usefulness of the careers programme for their children and how it could be improved.

As listed in our programme above we rely on our business and voluntary sectors to support our careers, employability and enterprise programme.

Information and feedback from pupils, parents, staff and our external partners about events and opportunities for careers, employability and enterprise are through our Academy's website: www.thistleyhoughacademy.org.uk , twitter account and school newsletter. Pupils are encouraged to keep records of how they are developing their personal and employability skills.

Information regarding destination trends of our pupils is available on request from our Careers Leader.